



## Handover of Steelwork to Metal Decking Contractor

<b>Project</b>			
<b>Level</b>		<b>Date</b>	
<b>Phase/Grid</b>		<b>Block</b>	
<b>Date</b>		<b>Time</b>	

The following areas of the project have been checked as noted below and are presented for inspection and acceptance for decking to be installed.

<b>Steelwork ready for net installation:</b>		<b>Comments</b>
Steelwork columns plumbed & lined	Yes/No/NA	
Steelwork beams level & securely bolted	Yes/No/NA	
No other trades working above the area	Yes/No/NA	
No other trades working below the area	Yes/No/NA	
Area below is clear of all materials (3m Clearance)	Yes/No/NA	
Ground conditions are suitable for use of MEWPs	Yes/No/NA	
Pre propping is supplied & installed	Yes/No/NA	
<b>Metal decking packs:</b>		
Deck & edge trim packs loaded to correct locations	Yes/No/NA	
Packs are to correct orientation (paint stripe)	Yes/No/NA	
Minimum of 50mm bearing to steel	Yes/No/NA	
Minimum of 70mm bearing to blockwork	Yes/No/NA	
<b>Steelwork ready for decking installation:</b>		
Access stairs installed & secured (all areas)	Yes/No/NA	
Edge protection installed to all perimeters	Yes/No/NA	
Edge protection installed to all voids	Yes/No/NA	
Edge protection installed to all phased edges	Yes/No/NA	
Edge protection cantilevered to allow fitting of edge trims	Yes/No/NA	
Top flanges free from paint for stud welding	Yes/No/NA	
<b>Other:</b>		
	Yes/No/NA	
	Yes/No/NA	

<b>Signed by:</b>	<b>On behalf of:</b>
<b>Position:</b>	<b>Date:</b>
<b>Accepted by:</b>	<b>On behalf of:</b>
<b>Position:</b>	<b>Date:</b>
<b>Comments:</b>	